## **KNOX COUNTY SCHOOLS**

## PERMISSION FORM (For on- or off-campus activities during regular school hours)

Dear Parent:

Beginning Tuesday, May 2, 2023, through Friday, May 19, 2023, West High School IB juniors and seniors will be taking their IB exams. Please reference the attached IB exam schedule for the dates and times of your child's exams.

All IB course exams will take place off campus at the KCS Sarah Simpson Professional Development Center located at 801 Tipton Ave., Knoxville, TN, 37920. **Transportation to and from the exams is not provided by KCS/West High School.** 

Since your child will be traveling to Sarah Simpson Professional Development Center and will be off West's campus, you must return the off campus permission slip indicating your knowledge and approval of these protocols.

On the form below, please circle each date you are permitting your child to test off campus.

Please return the bottom of this form to Ms. Pugh in Student Services before Monday, May 1, 2023.

If your child did not register for any IB exams, they will not attend the exam dates.

(tear off and return bottom portion to school)

	PERMISSION SLIP
Field trip to	Sarah Simpson Professional Development Center
on	May: 2, 3, 4, 5, 8, 9, 10, 11, 12, 15, 16, 17, 18, 19
Student Name	3
	My child has permission to attend.
	My child does <b>NOT</b> have permission to attend.
Parent Signati	ure Date